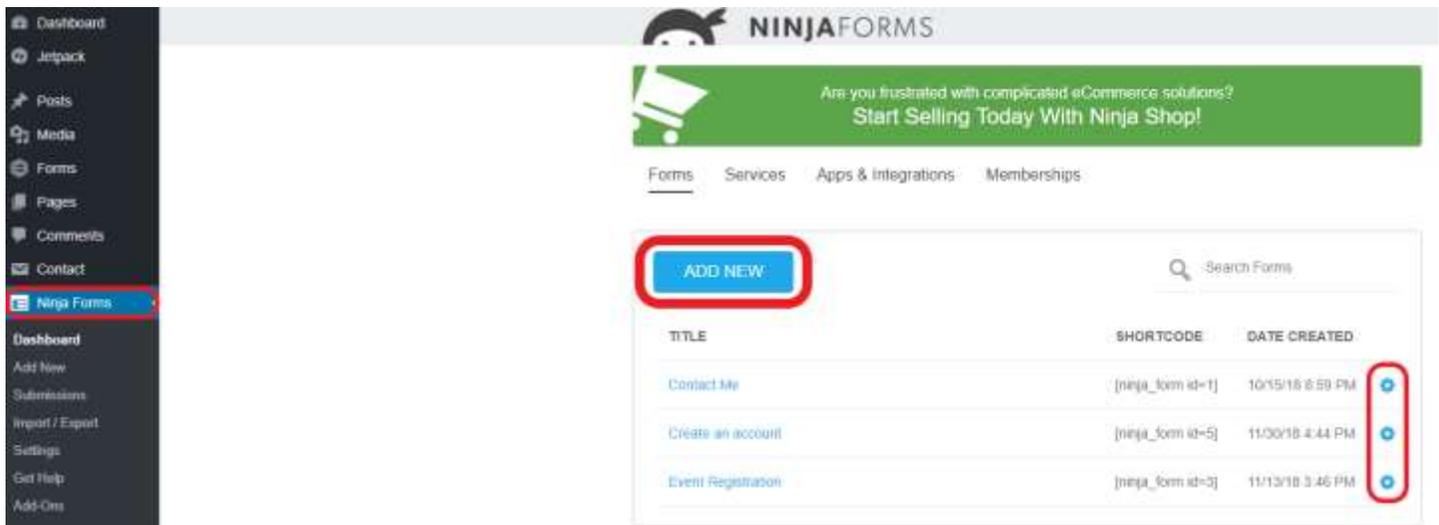




How to Use Konfirmi with Ninja Forms

Ninja Forms

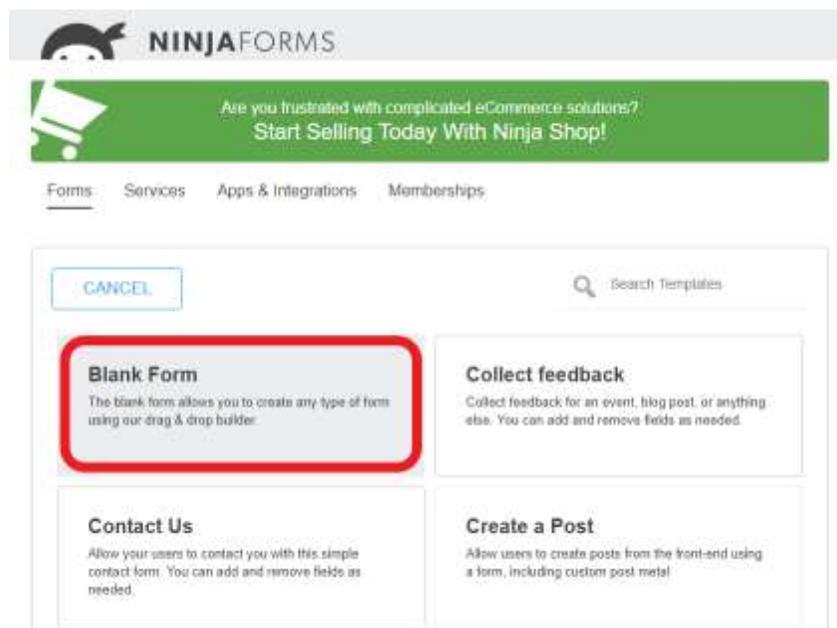
1. To begin, select the “Ninja Forms” tab on the left-hand side in WordPress to create a new Ninja Form. Select “Add New” to begin.



The screenshot shows the Ninja Forms dashboard in WordPress. On the left is a sidebar menu with 'Ninja Forms' highlighted. The main content area features a green banner with a shopping cart icon and the text 'Are you frustrated with complicated eCommerce solutions? Start Selling Today With Ninja Shop!'. Below the banner are navigation links for 'Forms', 'Services', 'Apps & Integrations', and 'Memberships'. A blue 'ADD NEW' button is circled in red. Below it is a search bar labeled 'Search Forms'. A table lists existing forms with columns for 'TITLE', 'SHORTCODE', and 'DATE CREATED'. The 'Contact Me' form is highlighted, and its edit icon is circled in red.

TITLE	SHORTCODE	DATE CREATED
Contact Me	[ninja_form id=1]	10/15/18 8:59 PM
Create an account	[ninja_form id=5]	11/30/18 4:44 PM
Event Registration	[ninja_form id=3]	11/13/18 3:46 PM

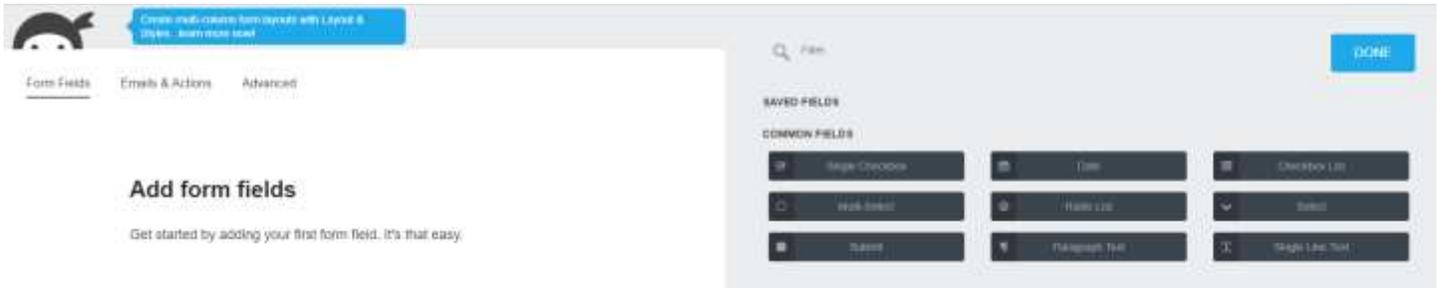
2. For this example, we'll create a Ninja Form starting with a blank form. Click “Blank Form” to begin.



The screenshot shows the 'Add New' screen in the Ninja Forms dashboard. It features a green banner with the same eCommerce promotion as the previous screenshot. Below the banner are navigation links for 'Forms', 'Services', 'Apps & Integrations', and 'Memberships'. A blue 'CANCEL' button is visible. A search bar labeled 'Search Templates' is present. Four template options are displayed in a grid: 'Blank Form', 'Collect feedback', 'Contact Us', and 'Create a Post'. The 'Blank Form' option is highlighted with a red border. Each option includes a brief description of its functionality.

Blank Form The blank form allows you to create any type of form using our drag & drop builder.	Collect feedback Collect feedback for an event, blog post, or anything else. You can add and remove fields as needed.
Contact Us Allow your users to contact you with this simple contact form. You can add and remove fields as needed.	Create a Post Allow users to create posts from the front-end using a form, including custom post meta!

3. You'll see the Ninja Form builder appear.



You can select from the nine verification fields Konfirmi offers to include in your widget. Four of the nine are required: First Name, Last Name, Phone Number and Email, as well as the Konfirmi Widget and its ID. The remaining optional verification fields include: Country, City, State, Street address and ZIP code.

Custom Name Attributes

Required Custom Name Attributes

First Name	Last Name	Email	Phone	Konfirmi ID
first_name	last_name	email	phone	Widget ID from Konfirmi Dashboard

Optional Custom Name Attributes

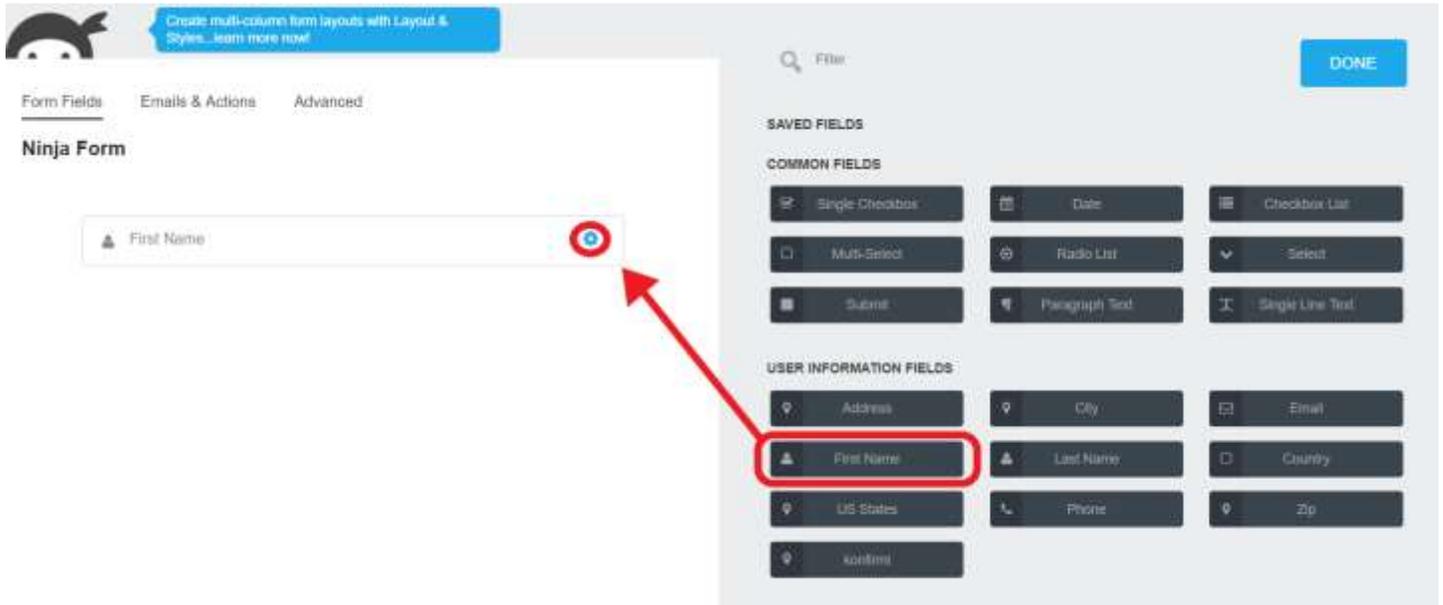
Country	State	City	Street address	Zipcode
(country)*	(state)*	city	street	zipcode

*For Country and State, you must create a custom field to implement these fields to use Konfirmi.

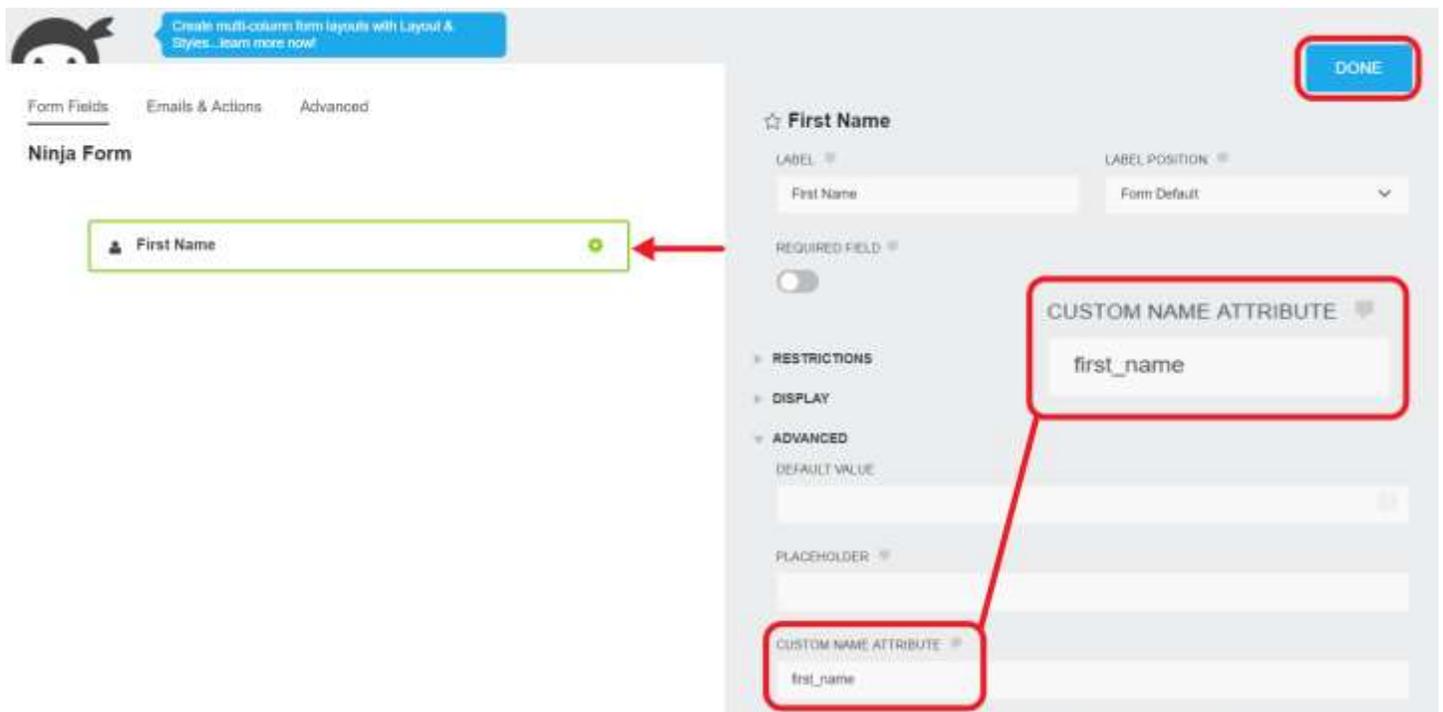
For this example, we're going to implement all the available fields Konfirmi offers.

First Name (Required)

- Drag the “First Name” field into the space provided. Then, select the blue gear circled in red to edit.

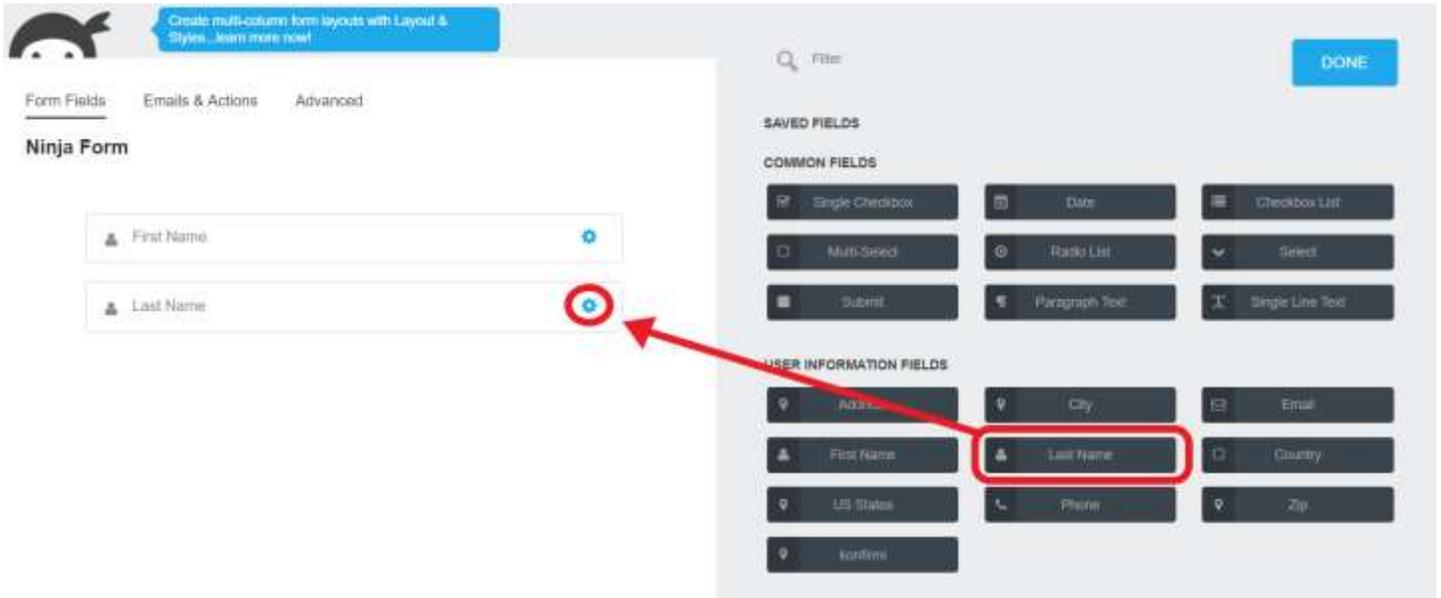


- Revise the “CUSTOM NAME ATTRIBUTE” to read “**first_name**” and then select “Done.”

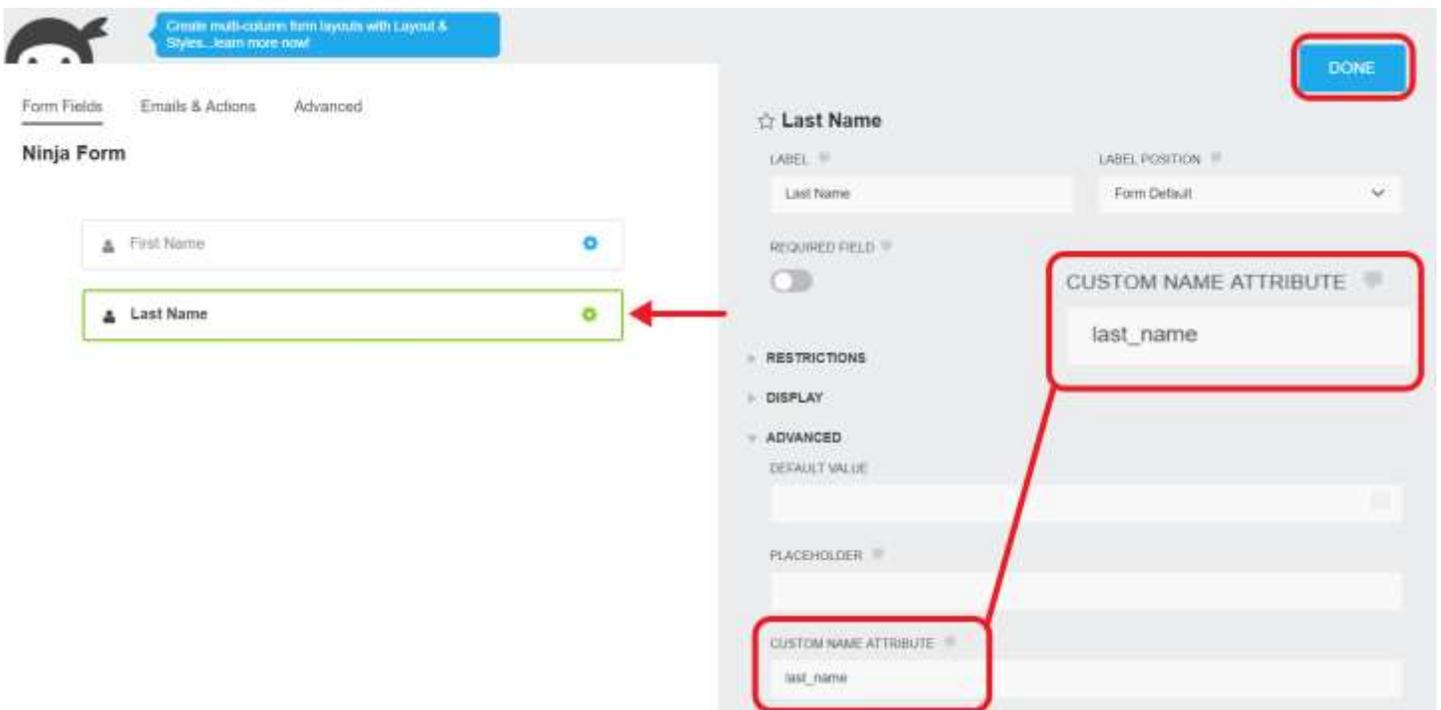


Last Name (Required)

- Drag the “Last Name” field into the space provided. Then, select the blue gear circled in red to edit.



- Revise the “CUSTOM NAME ATTRIBUTE” to read “last_name” and then select “Done.”



Email (Required)

- Drag the "Email" field into the space provided. There are no additional steps for this field.

Ninja Form

The screenshot shows the Ninja Form builder interface. On the left, a form is being built with three fields: 'First Name', 'Last Name', and 'Email'. The 'Email' field is highlighted with a red box, and a red arrow points to it from the 'Email' field in the 'USER INFORMATION FIELDS' panel on the right. The 'Email' field in the panel is also highlighted with a red box. The 'COMMON FIELDS' panel contains: Single Checkbox, Date, Checkbox List, Multi-Select, Radio List, Select, Submit, Paragraph Text, and Single Line Text. The 'USER INFORMATION FIELDS' panel contains: Address, City, Email, First Name, Last Name, Country, US States, Phone, Zip, and Confirm.

Phone (Required)

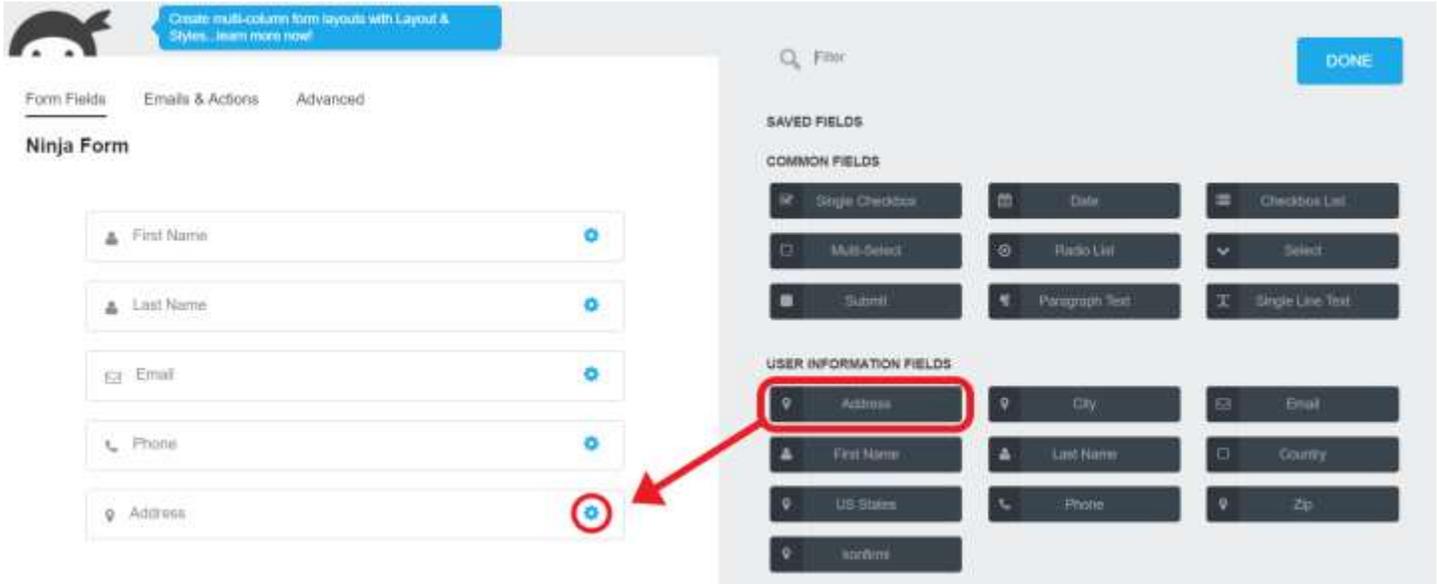
- Drag the "Phone" field into the space provided. There are no additional steps for this field.

Ninja Form

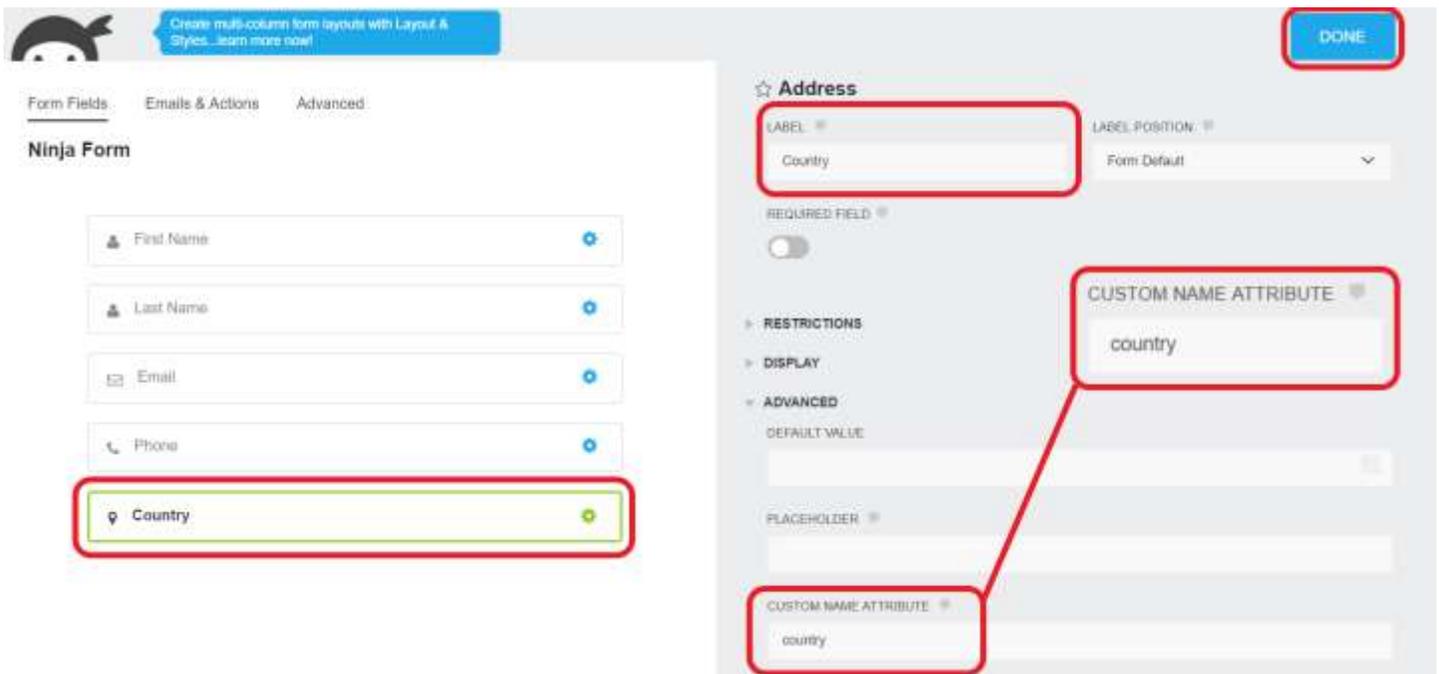
The screenshot shows the Ninja Form builder interface. On the left, a form is being built with four fields: 'First Name', 'Last Name', 'Email', and 'Phone'. The 'Phone' field is highlighted with a red box, and a red arrow points to it from the 'Phone' field in the 'USER INFORMATION FIELDS' panel on the right. The 'Phone' field in the panel is also highlighted with a red box. The 'COMMON FIELDS' panel contains: Single Checkbox, Date, Checkbox List, Multi-Select, Radio List, Select, Submit, Paragraph Text, and Single Line Text. The 'USER INFORMATION FIELDS' panel contains: Address, City, Email, First Name, Last Name, Country, US States, Phone, Zip, and Confirm.

Country

- As mentioned previously, for “Country,” we’ll have to make a custom field for this. Drag an “Address” user information field into the form builder to begin. Then, select the blue gear circled in red to edit.

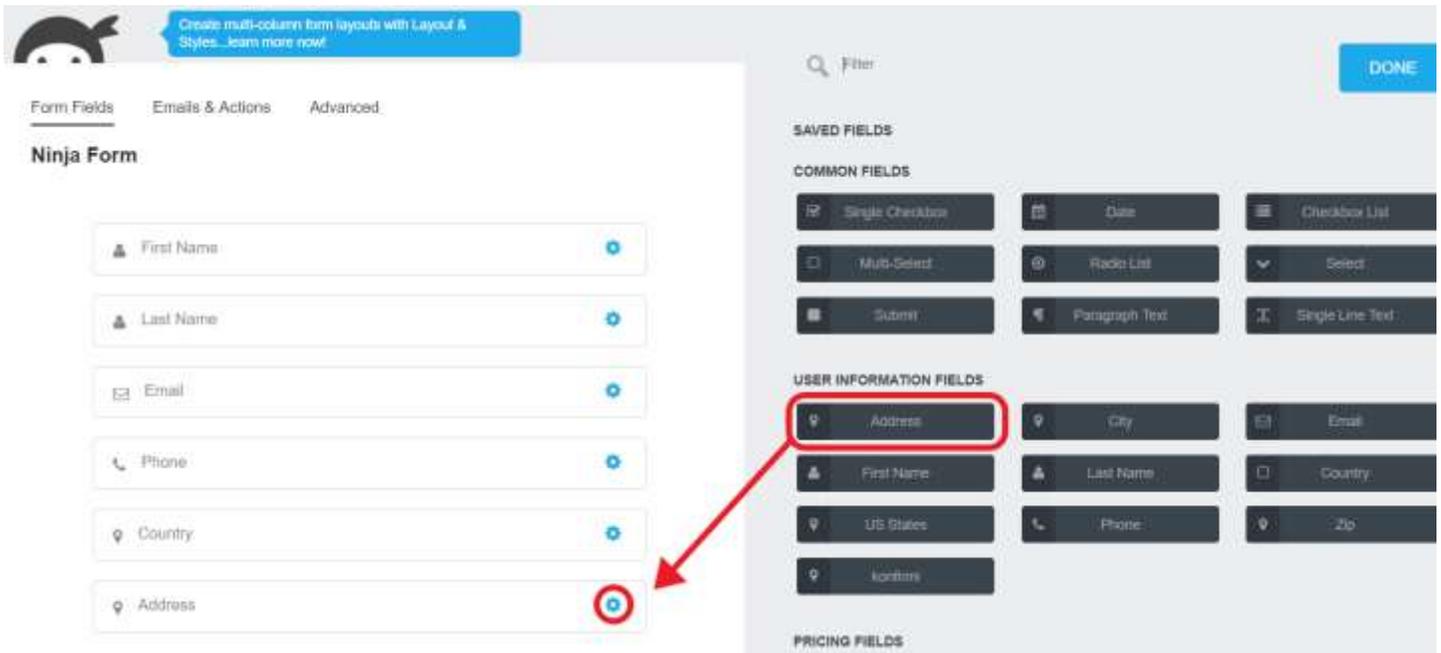


- Change the “LABEL” to read “Country.” Next, under “CUSTOM NAME ATTRIBUTE,” change that to “country” and click “DONE.”

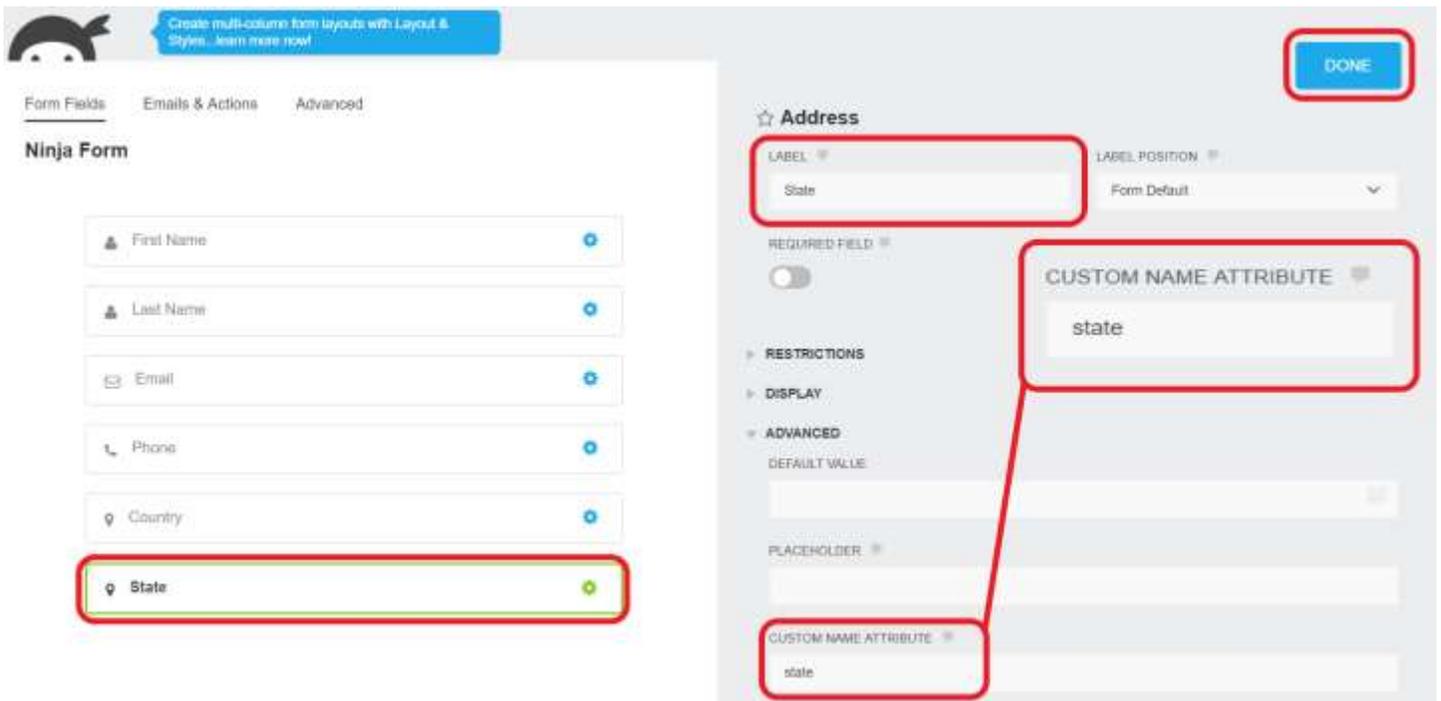


State

- Similarly, for “Country,” we’ll have to make a custom field for “State.” Drag an “Address” user information field into the form builder. Then, click the blue gear circled in red to edit.



- Now, revise “LABEL” to read “State” and then change the “CUSTOM NAME ATTRIBUTE” to read “state” and click “DONE.”



City

- a. Drag the “City” field into the form builder. There are no additional steps for this field.

Ninja Form

A screenshot of the Ninja Form builder interface. On the left, a vertical list of form fields is shown: First Name, Last Name, Email, Phone, Country, Address, and City. The 'City' field at the bottom is highlighted with a red rectangular box. A red arrow points from the 'City' field in the 'USER INFORMATION FIELDS' section of the right-hand panel to the 'City' field in the form builder.

A screenshot of the Ninja Form field selection panel. It is divided into three sections: COMMON FIELDS, USER INFORMATION FIELDS, and PRICING FIELDS. The 'City' field in the USER INFORMATION FIELDS section is highlighted with a red rectangular box. A red arrow points from this box to the 'City' field in the form builder on the left.

Street Address

- a. Drag the “Address” field into the form builder. There are no additional steps for this field.

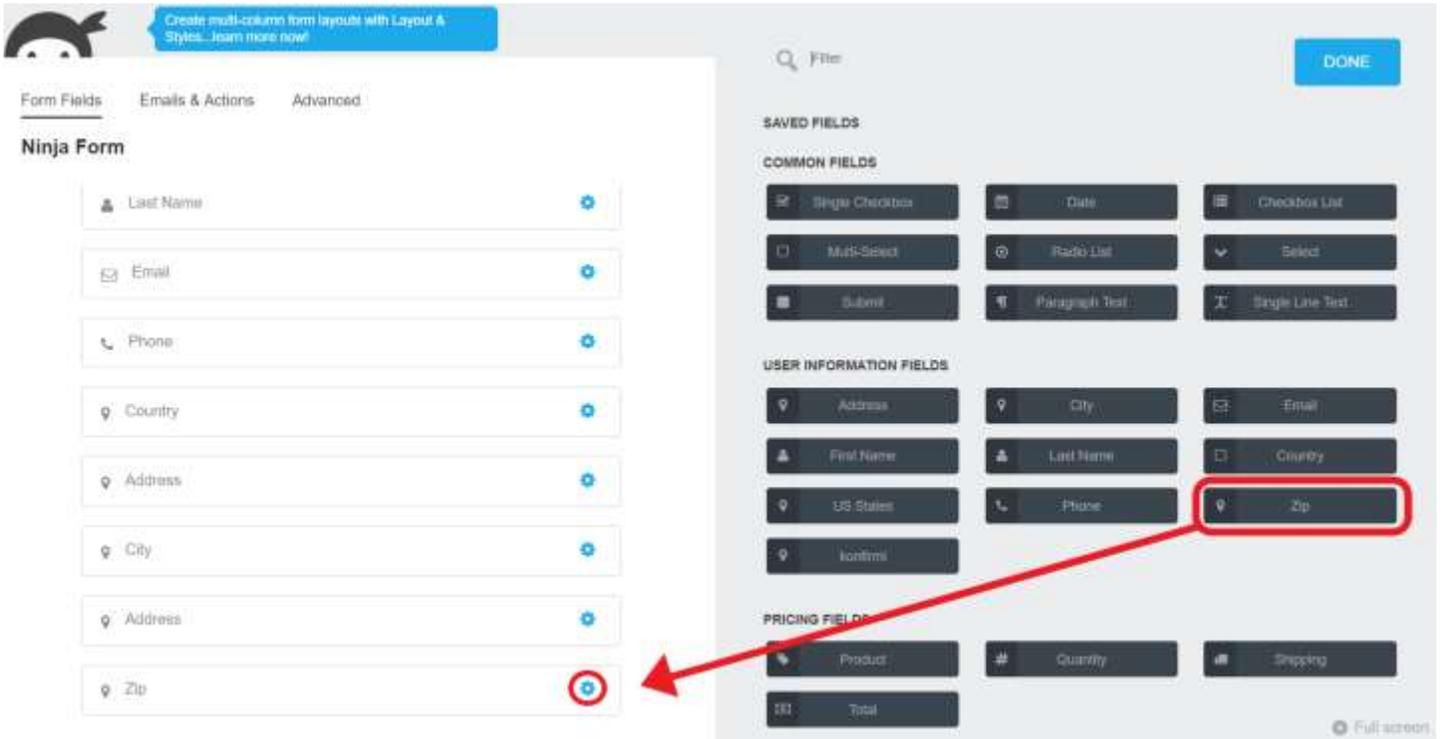
Ninja Form

A screenshot of the Ninja Form builder interface. On the left, a vertical list of form fields is shown: First Name, Last Name, Email, Phone, Country, Address, City, and Address. The 'Address' field at the bottom is highlighted with a red rectangular box. A red arrow points from the 'Address' field in the 'USER INFORMATION FIELDS' section of the right-hand panel to the 'Address' field in the form builder.

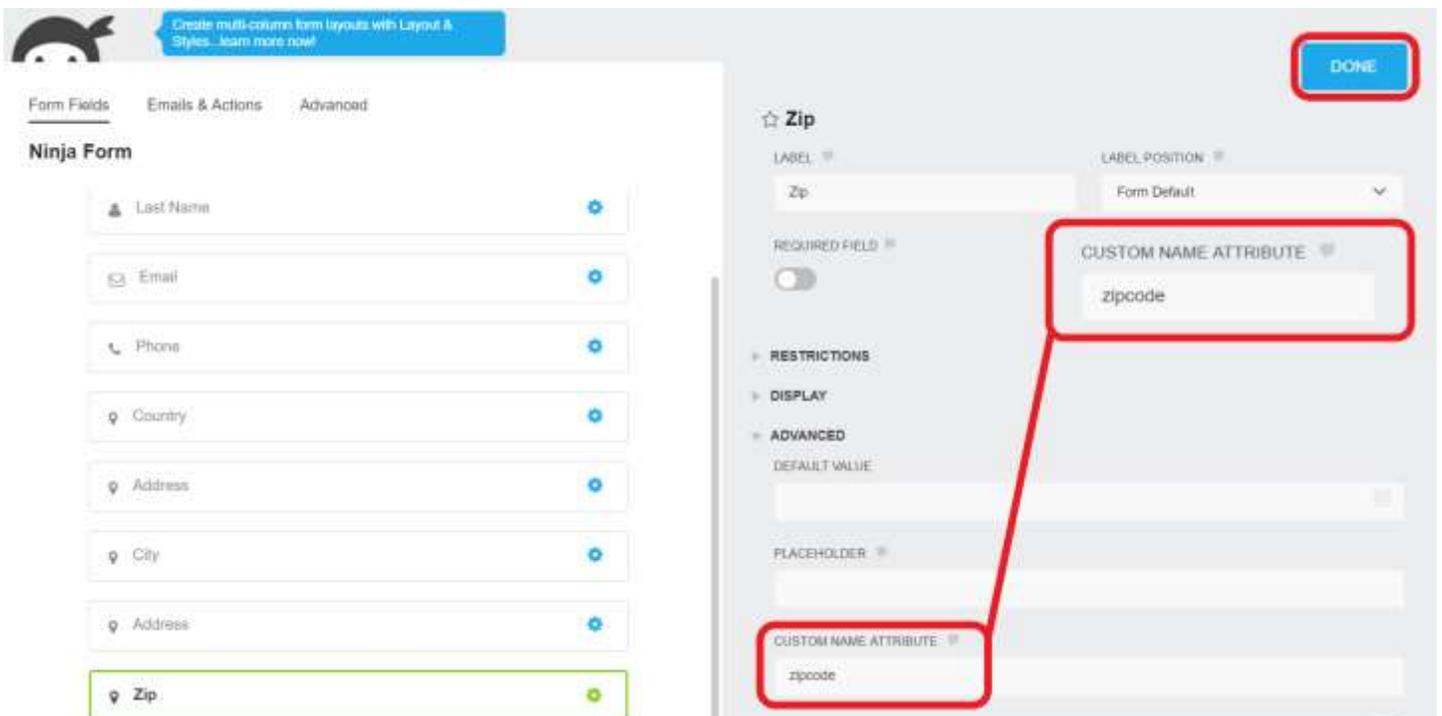
A screenshot of the Ninja Form field selection panel. It is divided into three sections: COMMON FIELDS, USER INFORMATION FIELDS, and PRICING FIELDS. The 'Address' field in the USER INFORMATION FIELDS section is highlighted with a red rectangular box. A red arrow points from this box to the 'Address' field in the form builder on the left.

Zipcode

- Drag the “Zip” field into the form builder. Then, select the blue gear circled in red to edit.

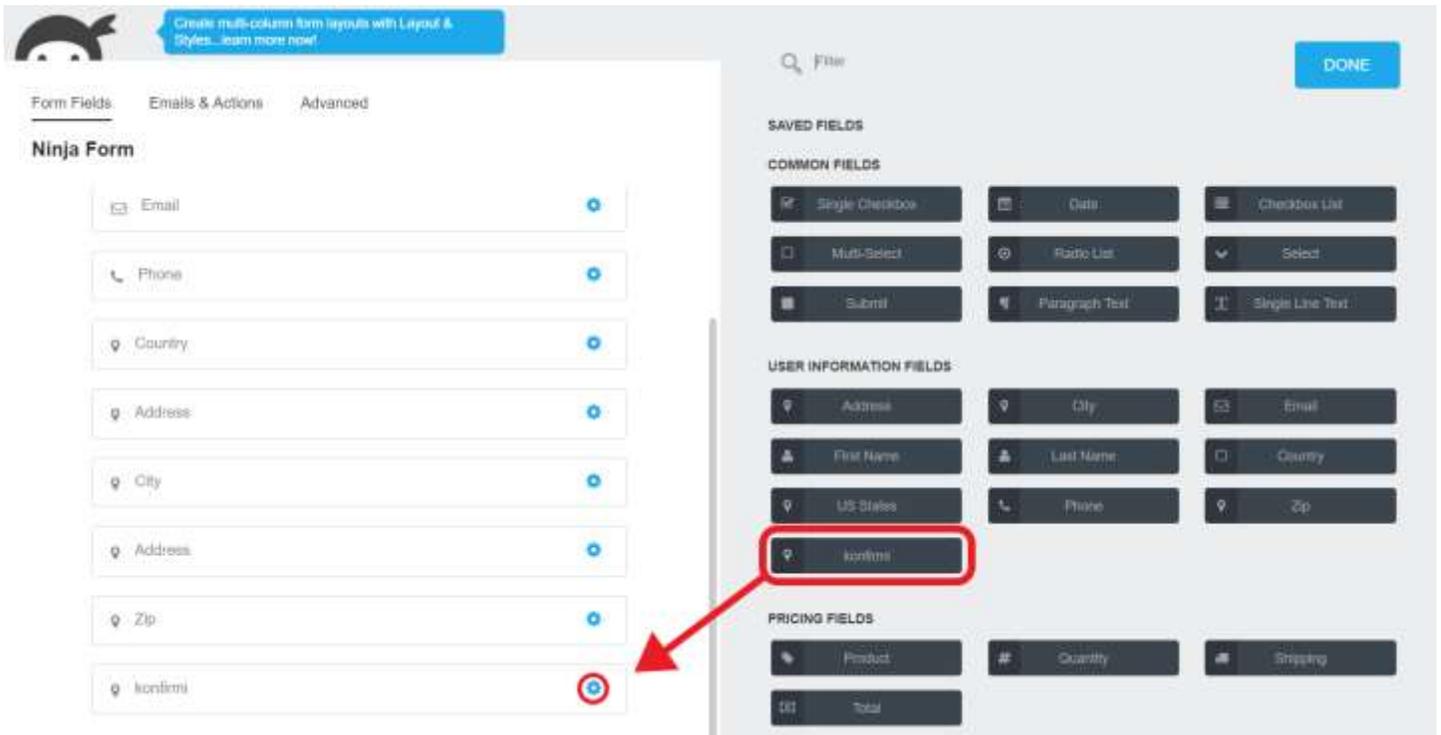


- Revise “CUSTOM NAME ATTRIBUTE” to “zipcode” and click “DONE.”

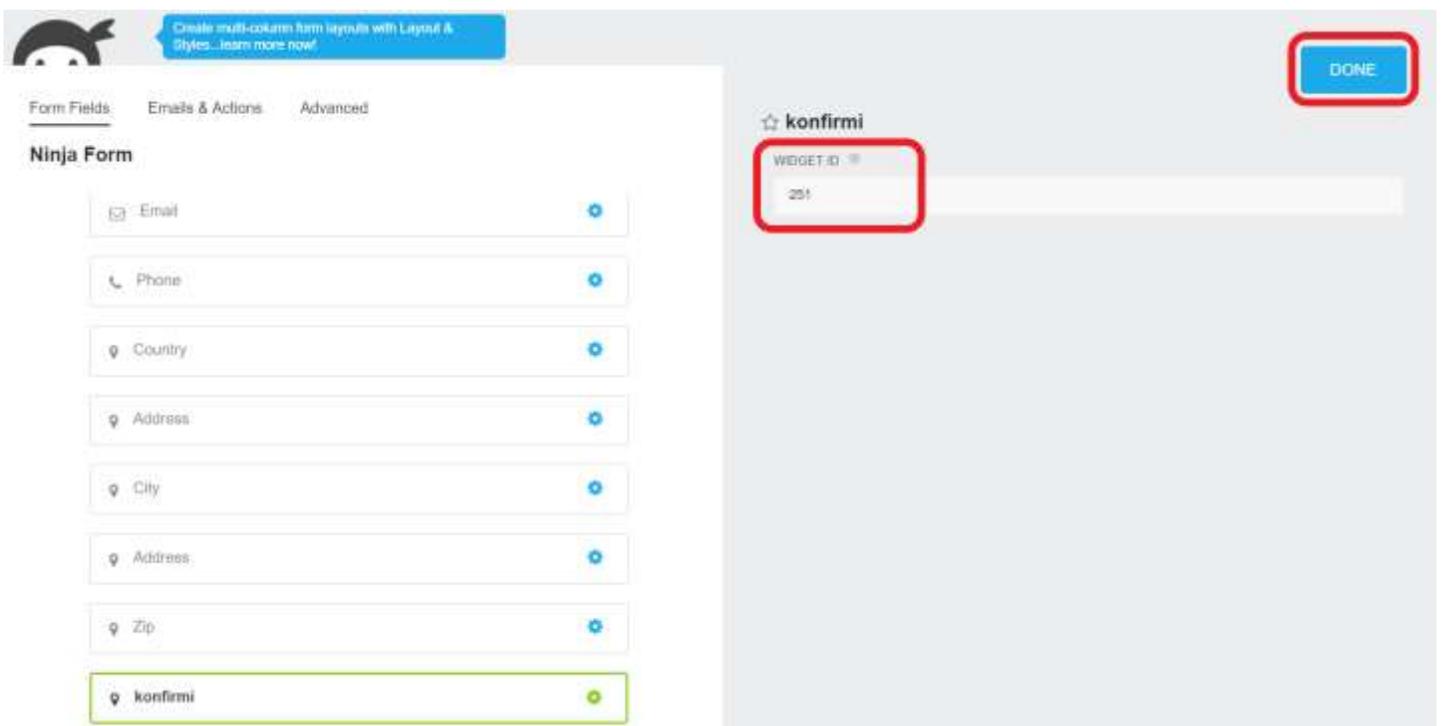


Konfirmi Widget

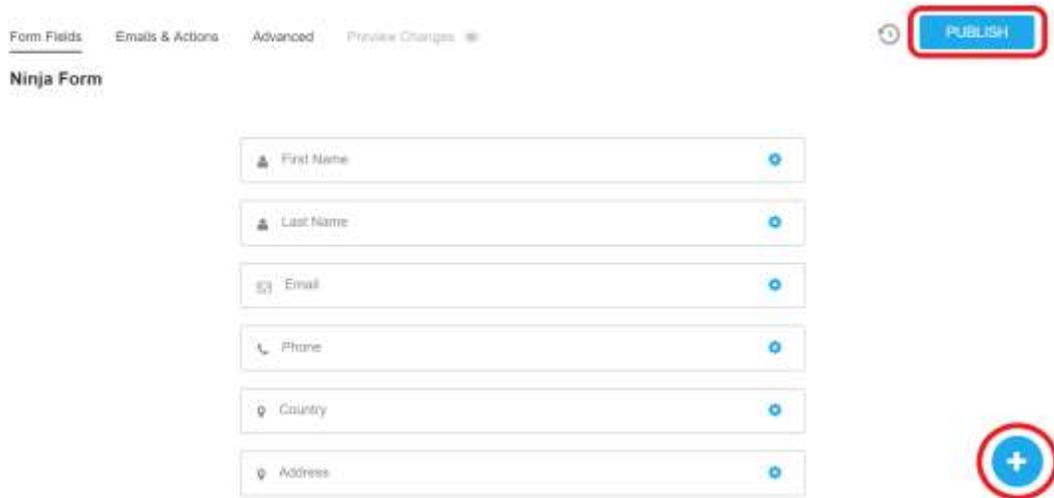
- Lastly, let's add the Konfirmi Widget. Drag the "Konfirmi" field into the form builder. Click the blue gear circled in red to edit.



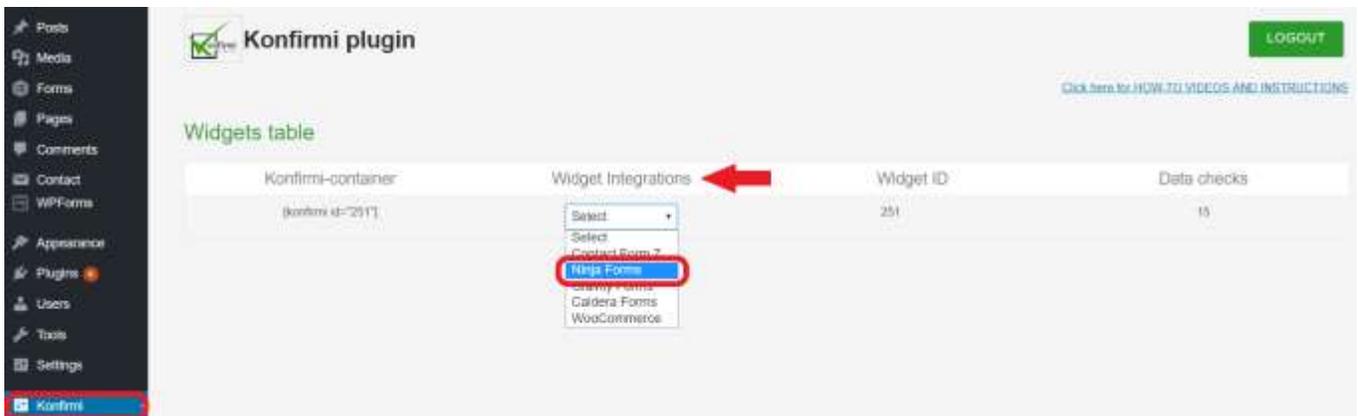
- Insert the Konfirmi widget's ID, which is found in the Konfirmi Dashboard. Then, click "DONE."



- Now, after you've inserted all the fields you wish to use to verify your customers with Ninja Forms, select "PUBLISH" to complete the form or the white plus sign circled in red to continue to add fields.



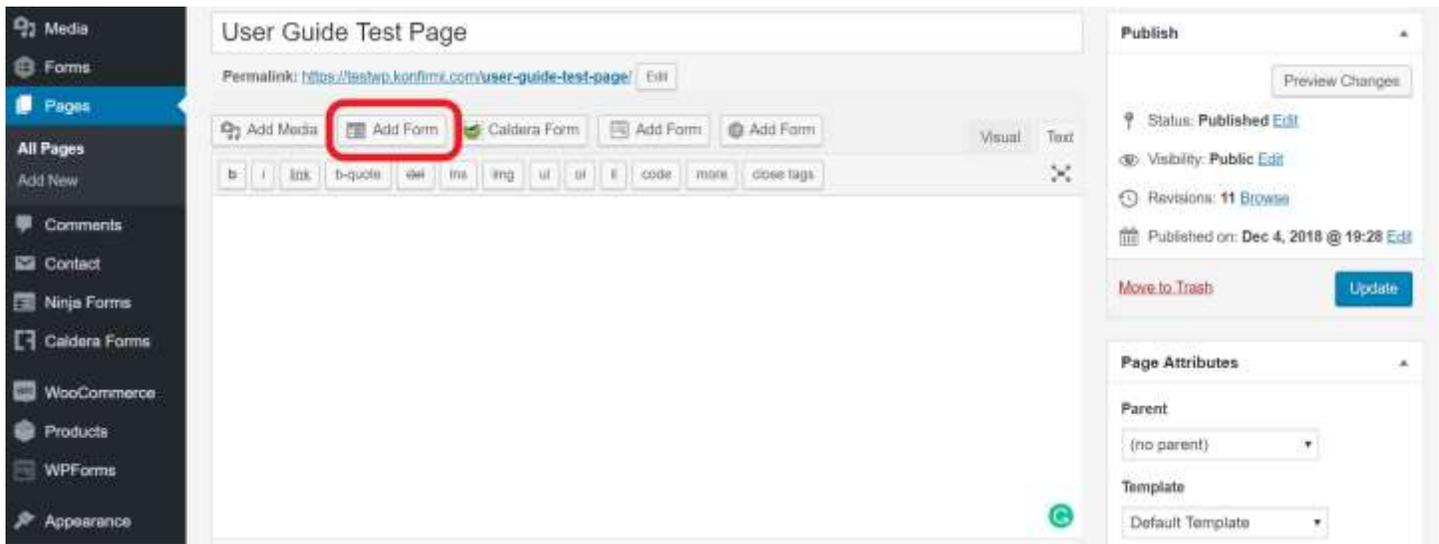
- Next, we'll have to assign the widget container to the Ninja Form. To do this, you'll have to click the "Konfirmi" tab on the left-hand side. Under "Widget Integrations," click on the dropdown arrow and select "Ninja Forms."



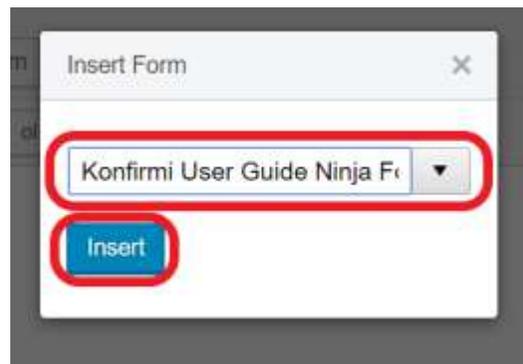
- A message will appear notifying you that the container was successfully attached to the form.



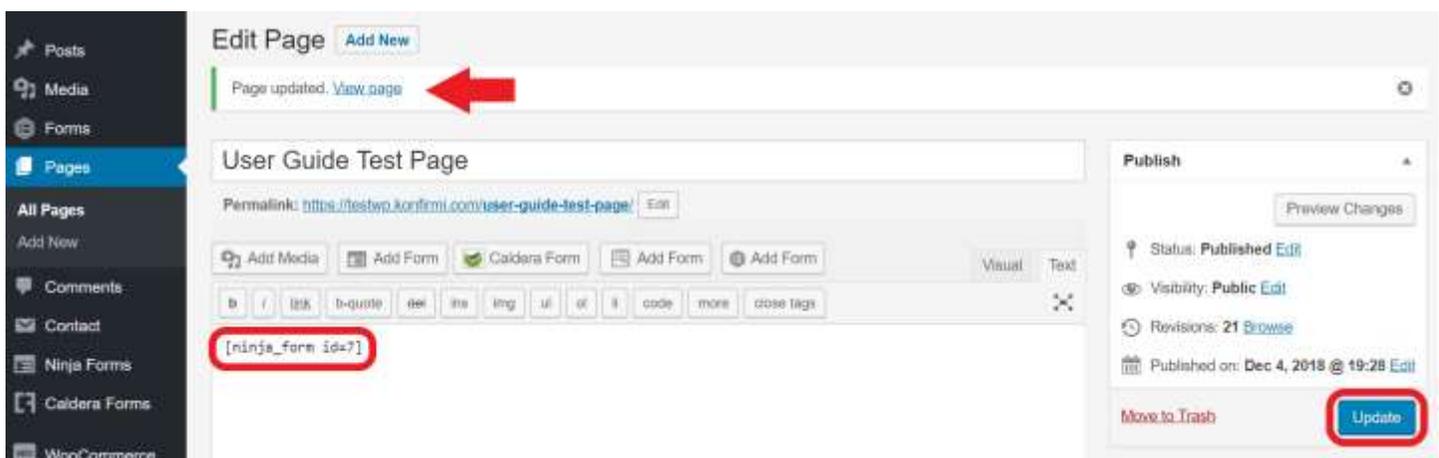
7. For the last step, let's insert the Ninja Form to the desired WordPress webpage. Go to the webpage you'd like to insert the Ninja Form to and select the "Add Form" button circled in red as shown below.



8. Click on the dropdown arrow and select which form you'd like to use, and then "Insert."



9. The shortcode will appear in the blank white space. Select "Update" to apply the changes. A message will appear notifying you that your page was updated. Click "View Page" to see your form.



10. That's it! You are ready to start verifying your customers using your Konfirmi Widget!

Konfirmi User Guide Ninja Form Test

First Name

Last Name

Email

Phone

Country

Address

City

Address

Zip

 **PRESS
HERE**

Submit