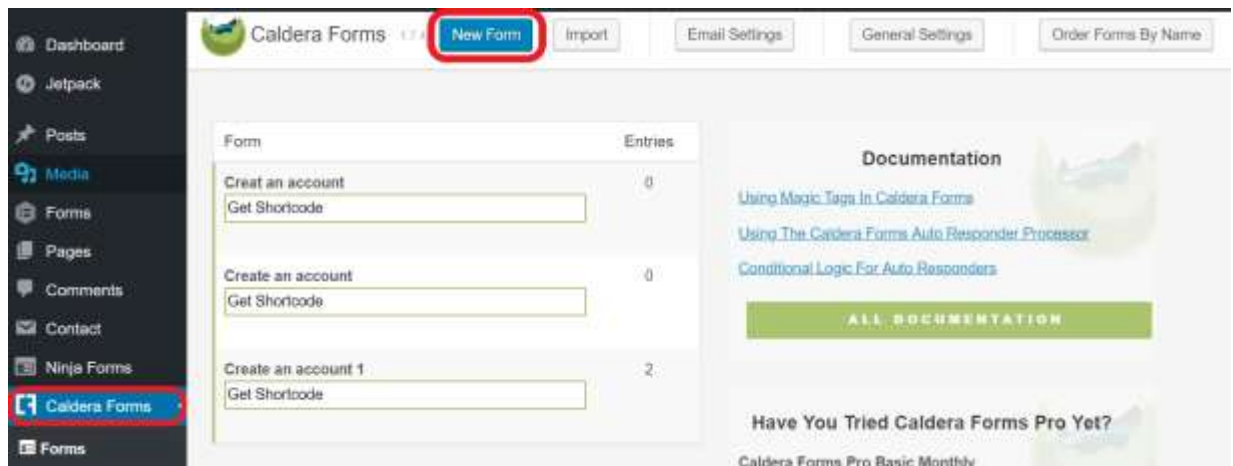




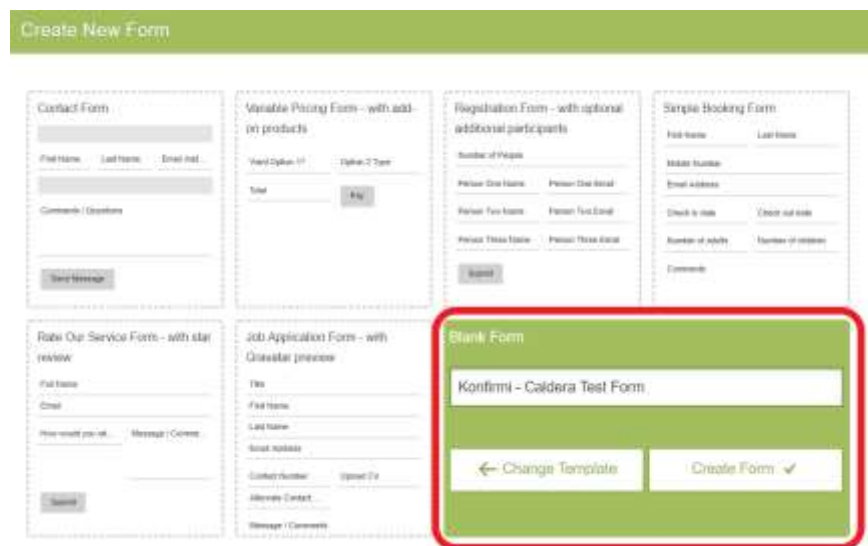
How to Use Konfirmi with Caldera Forms

Caldera Forms

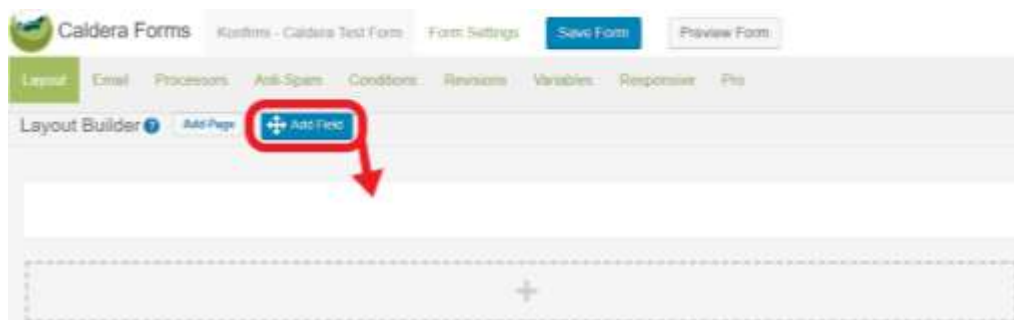
1. Go to your WordPress Page, and select the Caldera Forms tab on the left-hand side. Edit or add a new form to begin. For this example, we are going to select “New Form” and start from scratch.



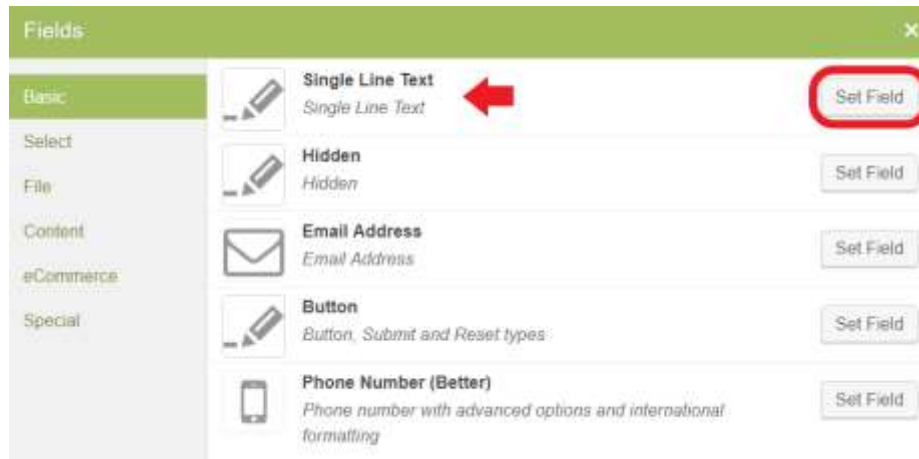
2. We're going to select a blank form for this example and give it a name. Next, select “Create Form.”



3. You will see the layout builder for Caldera Forms. To begin, let's drag the “Add Field” button into the white space above the dotted rectangle.



4. You will see a “Fields” window appear. Select “Set Field” for “Single Line Text” to begin.



You can select from the nine verification fields Konfirmi offers to include in your widget. Four of the nine are required: First Name, Last Name, Phone Number and Email, as well as the Konfirmi Widget and its ID. The remaining optional verification fields include: Country, City, State, Street address and ZIP code.

Required Custom Class Fields

First Name	Last Name	Email	Phone	Konfirmi ID
konfirmi-first-name	konfirmi-last-name	konfirmi-email	konfirmi-phone	Widget ID from Konfirmi Dashboard

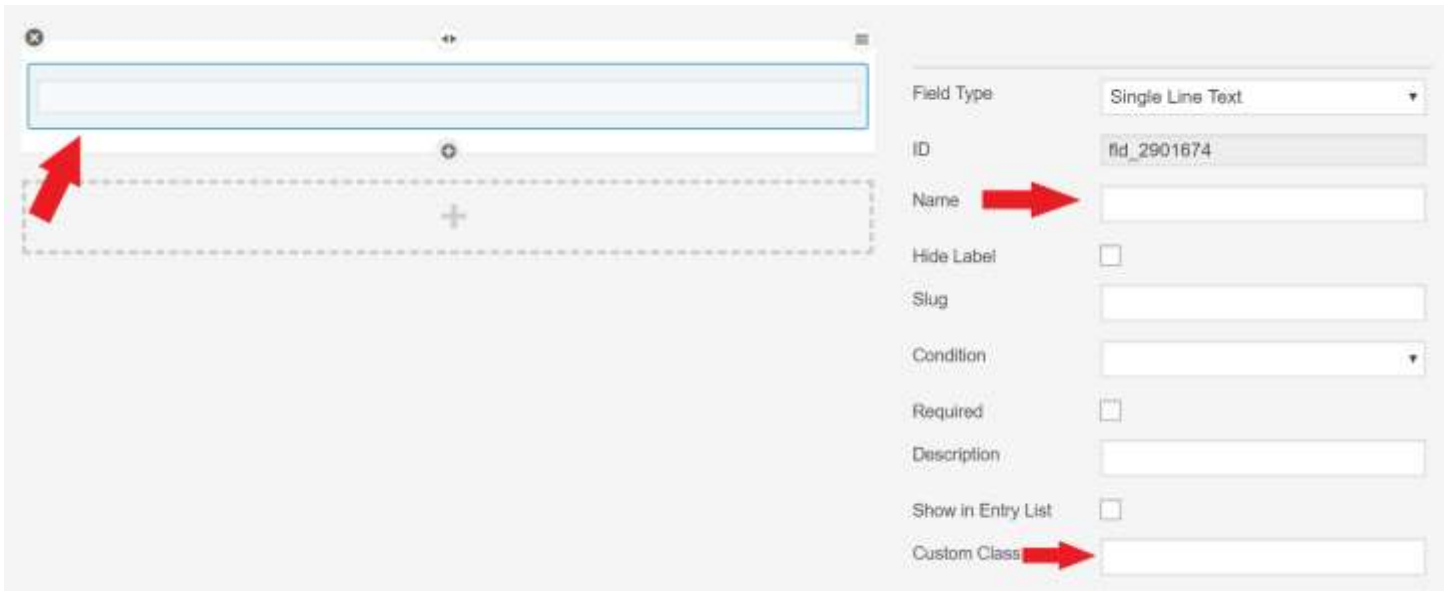
Optional Custom Class Fields

Country	State	City	Street address	Zipcode
konfirmi_country	konfirmi-state	konfirmi-city	konfirmi-street	konfirmi-zipcode

For this example, we’re going to implement all the available fields Konfirmi offers.

First Name (Required)

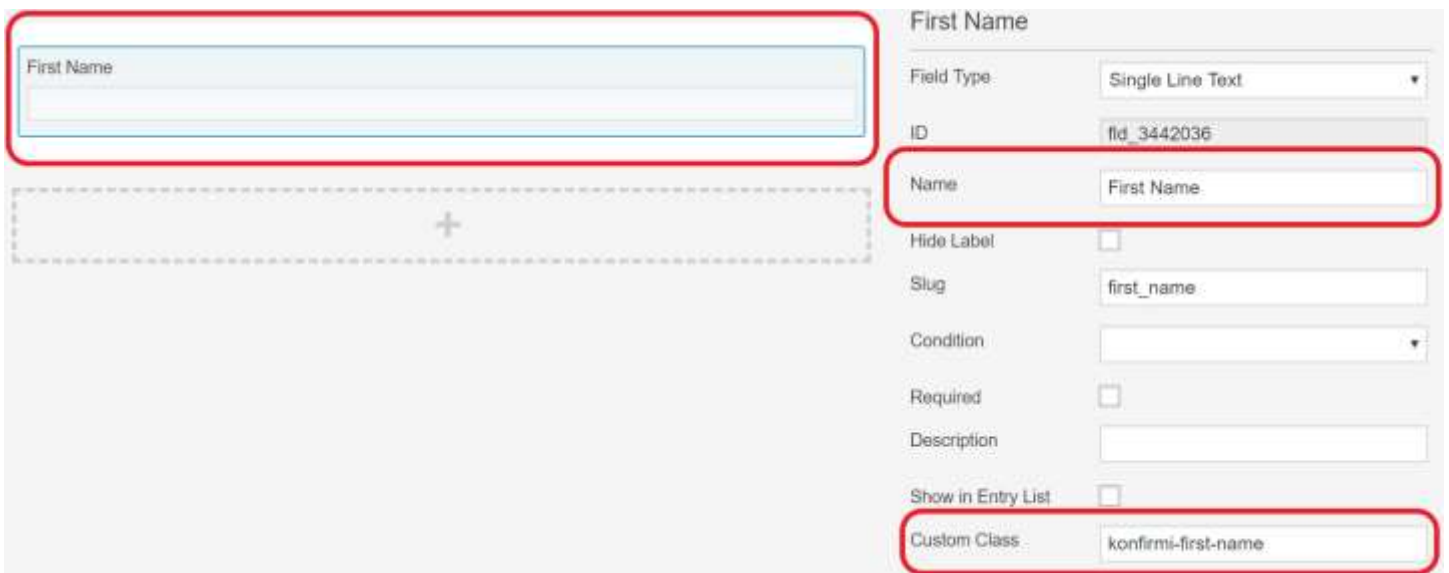
- After you've selected the Single Line Text, you'll see a blue rectangle appear in the white space. You'll be able to edit the fields on the right-hand side for the field name and custom class.



The screenshot shows a form builder interface. On the left, a workspace contains a blue rectangular field and a dashed box below it. A red arrow points to the blue field. On the right, a configuration panel for a 'Single Line Text' field is visible. The 'Name' field is highlighted with a red arrow. The configuration panel includes the following fields:

Field Type	Single Line Text
ID	fld_2901674
Name	
Hide Label	<input type="checkbox"/>
Slug	
Condition	
Required	<input type="checkbox"/>
Description	
Show in Entry List	<input type="checkbox"/>
Custom Class	

- Type "First Name" into the "Name" field, and then add "konfirmi-first-name" for the custom class as shared above into the "Custom Class" field.



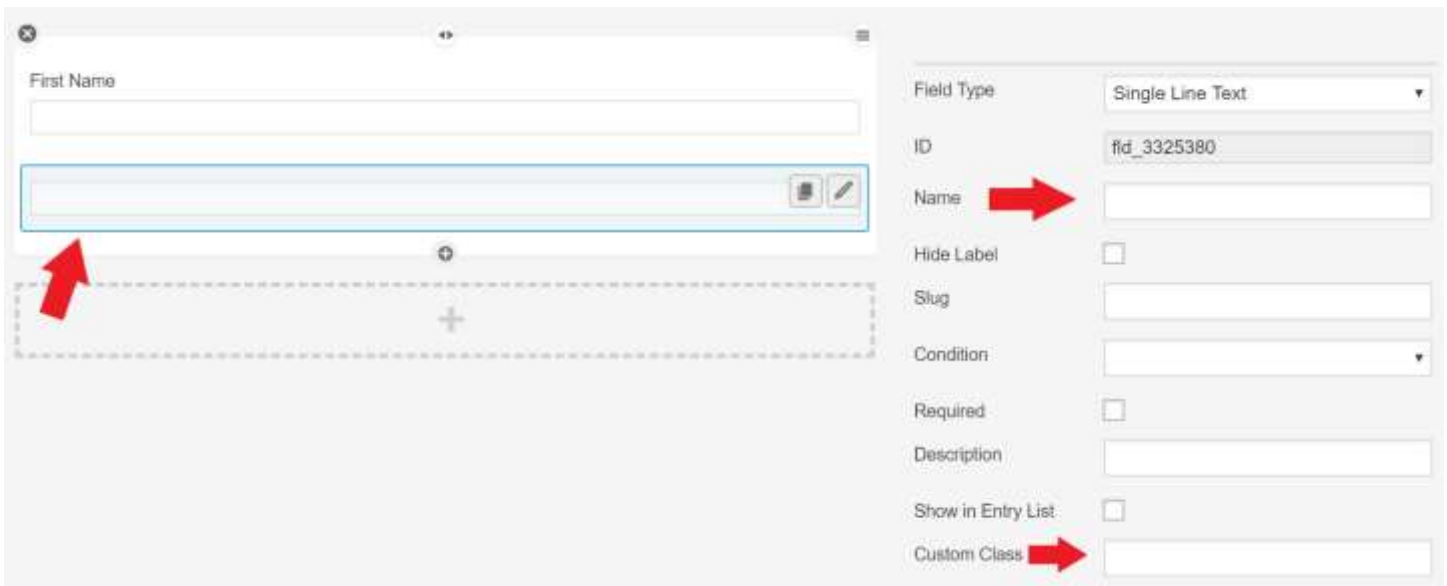
The screenshot shows the form builder interface with the 'First Name' field configuration. The field name 'First Name' is entered in the 'Name' field, and 'konfirmi-first-name' is entered in the 'Custom Class' field. Red boxes highlight these changes. The configuration panel includes the following fields:

Field Type	Single Line Text
ID	fld_3442036
Name	First Name
Hide Label	<input type="checkbox"/>
Slug	first_name
Condition	
Required	<input type="checkbox"/>
Description	
Show in Entry List	<input type="checkbox"/>
Custom Class	konfirmi-first-name

- The "First Name" field is now complete. You can now do this for the remaining fields you wish to add.

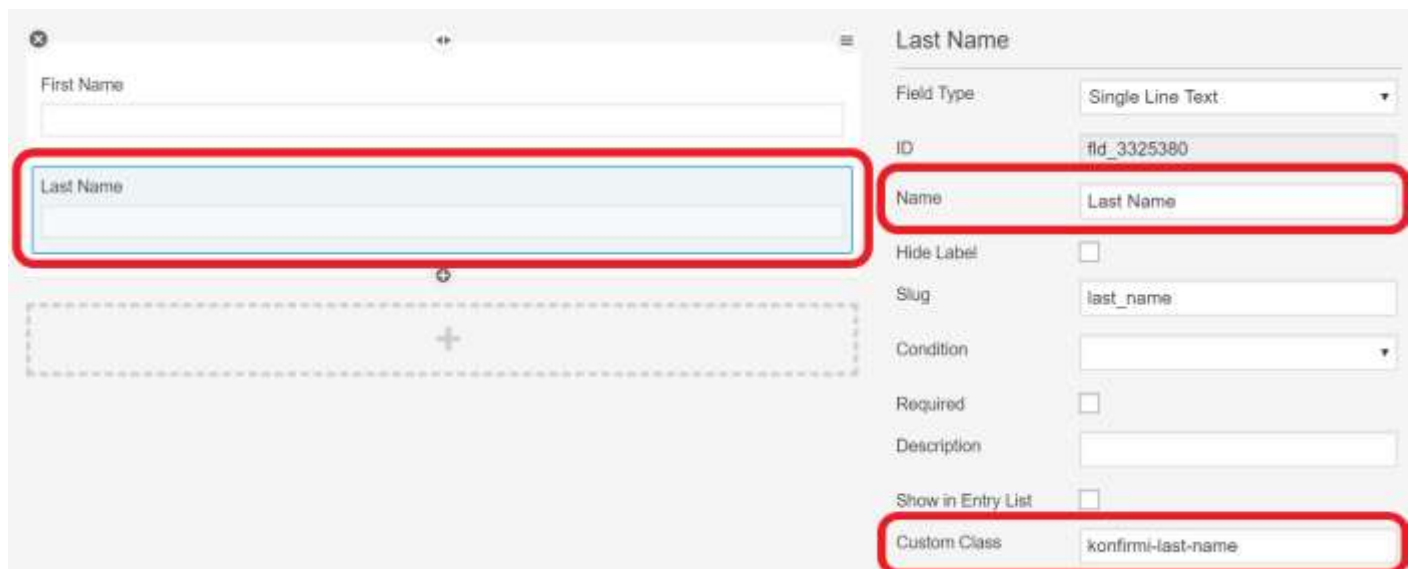
Last Name (Required)

- a. Drag a new Single Line Text field into the space to begin. You'll want to edit the Name and Custom Class.



The screenshot shows a form builder interface. On the left, a form is being edited. It has a field labeled "First Name" and a new, empty field below it. A red arrow points to the new field. Below the new field is a dashed box indicating where to drag a new field. On the right, a settings panel is visible. The "Field Type" is set to "Single Line Text". The "ID" is "fld_3325380". The "Name" field is empty, and the "Custom Class" field is also empty. Red arrows point to the "Name" and "Custom Class" fields.

- b. Let's name this field "Last Name" and type "konfirmi-last-name" in for the "Custom Class" field as shown below.



The screenshot shows the same form builder interface. The new field is now labeled "Last Name" and is highlighted with a red box. The settings panel on the right shows the "Name" field set to "Last Name" and the "Custom Class" field set to "konfirmi-last-name", both highlighted with red boxes.

- c. That field is now complete. You can now add the next field.

Email (Required)

Drag a new Single Line Text field into the space to add another field. Edit the “Name” field to read “Email” and the “Custom Class” field to “konfirmi-email” to finish.

The screenshot shows a form editor interface. On the left, a form layout includes fields for 'First Name', 'Last Name', and 'Email'. The 'Email' field is highlighted with a red border. Below it is a dashed box with a plus sign, indicating where to drag a new field. On the right, a configuration panel for the 'Email' field is shown. The 'Name' field is set to 'Email' and the 'Custom Class' field is set to 'konfirmi-email'. Both the 'Name' and 'Custom Class' fields are highlighted with red borders. Other configuration options include 'Field Type' (Single Line Text), 'ID' (fld_3121340), 'Hide Label' (checkbox), 'Slug' (email), 'Condition' (dropdown), 'Required' (checkbox), 'Description' (text input), and 'Show in Entry List' (checkbox).

Phone (Required)

Drag a new Single Line Text field into the space to add another field. Edit the “Name” field to read “Phone” and the “Custom Class” field to “konfirmi-phone” to finish.

The screenshot shows a form editor interface. On the left, a form layout includes fields for 'First Name', 'Last Name', 'Email', and 'Phone'. The 'Phone' field is highlighted with a red border. Below it is a dashed box with a plus sign, indicating where to drag a new field. On the right, a configuration panel for the 'Phone' field is shown. The 'Name' field is set to 'Phone' and the 'Custom Class' field is set to 'konfirmi-phone'. Both the 'Name' and 'Custom Class' fields are highlighted with red borders. Other configuration options include 'Field Type' (Single Line Text), 'ID' (fld_5248590), 'Hide Label' (checkbox), 'Slug' (phone), 'Condition' (dropdown), 'Required' (checkbox), 'Description' (text input), and 'Show in Entry List' (checkbox).

Country

Drag a new Single Line Text field into the space to add another field. Edit the “Name” field to read “Country” and the “Custom Class” field to “konfirmi-country” to finish.

The image shows a form editor interface. On the left, a form layout contains fields for 'First Name', 'Last Name', 'Email', 'Phone', and a newly added 'Country' field. The 'Country' field is highlighted with a red border. On the right, a configuration panel for the 'Country' field is shown. The 'Name' field is set to 'Country' and the 'Custom Class' field is set to 'konfirmi-country'. Both the 'Name' and 'Custom Class' fields in the configuration panel are highlighted with red borders.

State

Drag a new Single Line Text field into the space to add another field. Edit the “Name” field to read “State” and the “Custom Class” field to “konfirmi-state” to finish.

The image shows a form editor interface. On the left, a form layout contains fields for 'Email', 'Phone', 'Country', and a newly added 'State' field. The 'State' field is highlighted with a red border. On the right, a configuration panel for the 'State' field is shown. The 'Name' field is set to 'State' and the 'Custom Class' field is set to 'konfirmi-state'. Both the 'Name' and 'Custom Class' fields in the configuration panel are highlighted with red borders.

City

Drag a new Single Line Text field into the space to add another field. Edit the “Name” field to read “City” and the “Custom Class” field to “konfirmi-city” to finish.

The image shows a form editor interface. On the left, a form is being built with several text input fields: Email, Phone, Country, State, and City. The 'City' field is highlighted with a red border. On the right, a configuration panel for the 'City' field is visible. The panel includes the following settings:

- Field Type: Single Line Text
- ID: fld_8608583
- Name: City (highlighted with a red box)
- Hide Label:
- Slug: city
- Condition: [Dropdown menu]
- Required:
- Description: [Text area]
- Show in Entry List:
- Custom Class: konfirmi-city (highlighted with a red box)

Street

Drag a new Single Line Text field into the space to add another field. Edit the “Name” field to read “Street” and the “Custom Class” field to “konfirmi-street” to finish.

The image shows a form editor interface. On the left, a form is being built with several text input fields: Phone, Country, State, City, and Street. The 'Street' field is highlighted with a red border. On the right, a configuration panel for the 'Street' field is visible. The panel includes the following settings:

- Field Type: Single Line Text
- ID: fld_7967898
- Name: Street (highlighted with a red box)
- Hide Label:
- Slug: street
- Condition: [Dropdown menu]
- Required:
- Description: [Text area]
- Show in Entry List:
- Custom Class: konfirmi-street (highlighted with a red box)

Zipcode

Drag a new Single Line Text field into the space to add another field. Edit the “Name” field to read “Zipcode” and the “Custom Class” field to “konfirmi-zipcode” to finish.

The image shows a form editor interface. On the left, a form is being built with fields for Country, State, City, Street, and Zipcode. The Zipcode field is highlighted with a red box. On the right, a configuration panel for the Zipcode field is shown. The field type is set to 'Single Line Text'. The ID is 'fld_9692942'. The Name is 'Zipcode'. The Custom Class is 'konfirmi-zipcode'. Other options like 'Hide Label', 'Required', and 'Show in Entry List' are unchecked.

Konfirmi Widget

- Drag a new field into the space to add the Konfirmi widget. On the left, click “Special” and then select “Set Field” for the “Konfirmi Widget” to continue.

The image shows a 'Fields' panel in a form editor. The panel is divided into categories: Basic, Select, File, Content, eCommerce, and Special. The 'Special' category is highlighted with a red box. A red arrow points to the 'Special' category. The 'Konfirmi Widget' option is highlighted with a red box. The 'Set Field' button for the 'Konfirmi Widget' is also highlighted with a red box.

b. Next, add the name and the Konfirmi Widget ID. You can find this in the Konfirmi Dashboard.

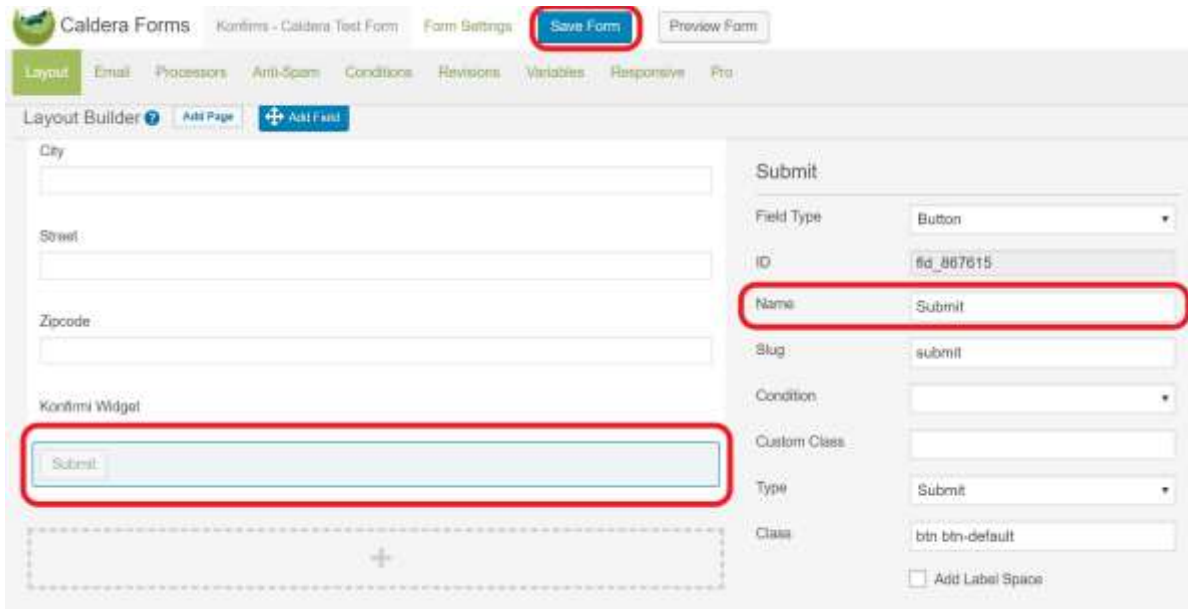
The image shows a form configuration interface. On the left, there is a form with fields for Country, State, City, Street, and Zipcode. Below these fields is a 'Konfirmi Widget' field, which is highlighted with a red box. On the right, there is a configuration panel for the 'Konfirmi Widget'. The panel includes the following fields: Field Type (Konfirmi Widget), ID (fd_6128968), Name (Konfirmi Widget, highlighted with a red box), Hide Label (checkbox), Slug (konfirmi_widget), Condition (dropdown), Required (checkbox), Description (text area), Show in Entry List (checkbox), Custom Class (text area), and Widget ID (251, highlighted with a red box). A 'Delete Field' button is located at the bottom of the configuration panel.

Submit Button

a. Lastly, to complete the form, we'll want to add a button for your customers to submit their form. Drag a field to the end of the form to begin. Under Basic, click "Set Field" for Button.

The image shows a 'Fields' panel with a list of field types. The 'Basic' category is highlighted with a red box. The 'Button' field type is selected, and its 'Set Field' button is highlighted with a red box. A red arrow points to the 'Button' field type. The list of field types includes: Single Line Text, Hidden, Email Address, Button, Phone Number (Better), Number, Phone Number (Basic), Paragraph Textarea, Rich Editor, and URL.

b. Next, we'll name the button "Submit" and then save the form to finish.



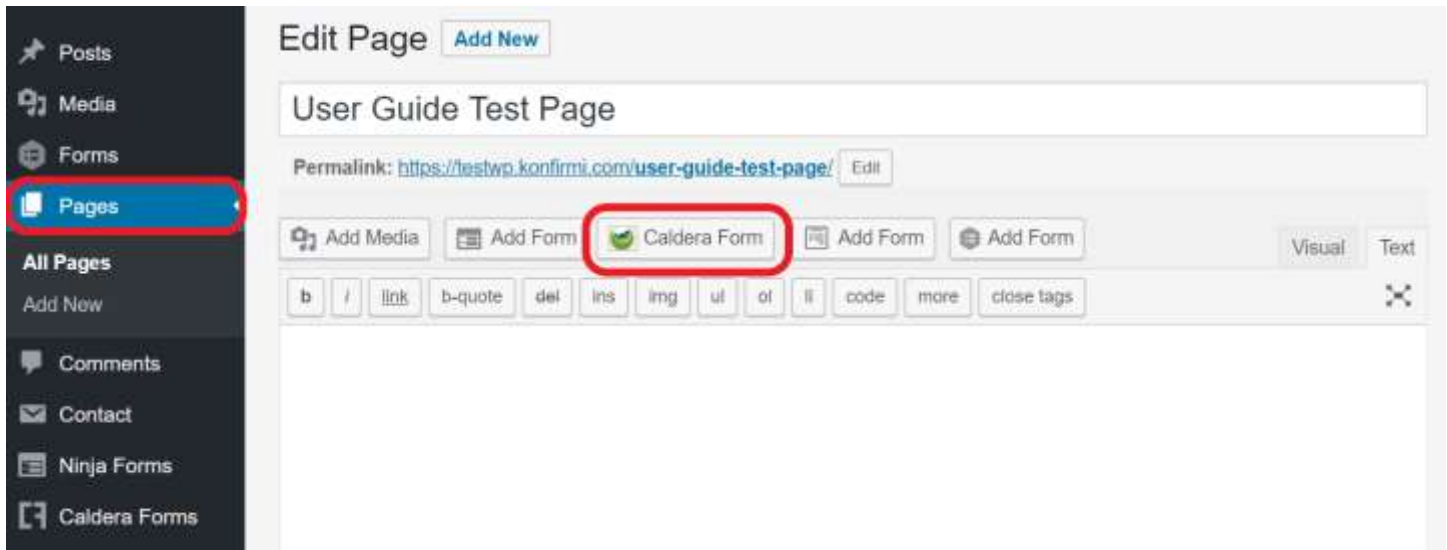
5. Now, we'll want to assign the widget container to the form it'll be used for. To do this, go to the Konfirmi tab on the left-hand side in WordPress.



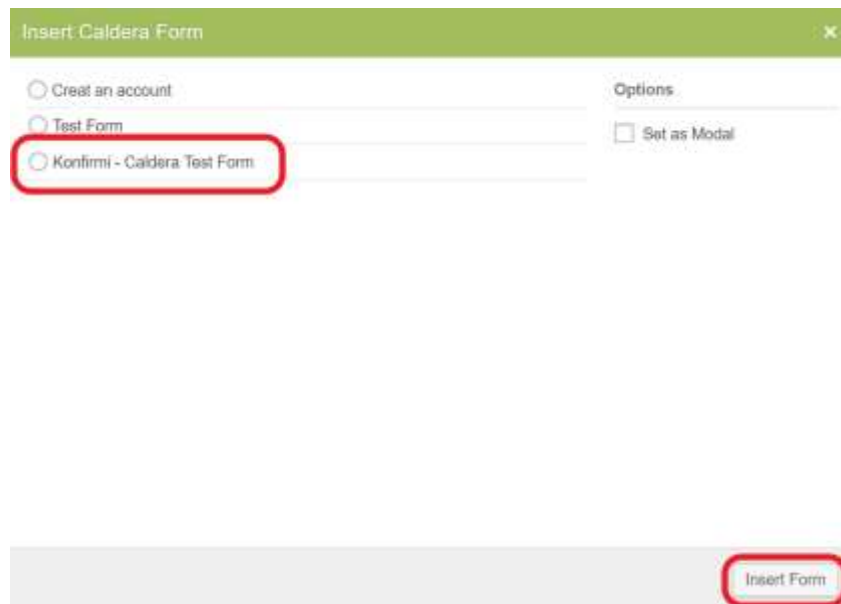
6. A message will appear notifying you that the container was successfully attached to your desired form.



7. Lastly, let's add the form to the desired WordPress webpage. Go to which webpage you'd like to add your Caldera Form to, and then click the "Caldera Forms" button as shown below to begin.



8. Select which form you'd like to add. For this example, we will continue with the "Konfirmi – Caldera Test Form" we created. Select the form and then click "Insert Form" to complete this step.



9. You'll see the form's shortcode appear in the blank space. Now, select "Update" to save.

The screenshot shows the WordPress 'Edit Page' interface for a page titled 'User Guide Test Page'. The page title is in the top left, and the permalink is shown below it. The main content area contains a shortcode: `[caldera_form id="CF5c0fd95653cca"]`, which is highlighted with a red rectangular box. The right-hand sidebar, titled 'Publish', shows the page status as 'Published', visibility as 'Public', and a 'Published on' date of 'Dec 4, 2018 @ 19:28'. At the bottom of the sidebar, there is a 'Move to Trash' link and an 'Update' button, which is also highlighted with a red rectangular box.

10. A message will appear above notifying you the page was saved. Click "View Page" to see your form.

The screenshot shows the top portion of the WordPress 'Edit Page' interface. The page title 'User Guide Test Page' is visible at the bottom. Above the title, a success message is displayed: 'Page updated. [View page](#)'. The message is enclosed in a white box with a green vertical bar on the left side and is highlighted with a red rounded rectangular border.

11. That's it! You can start verifying your customers with the Konfirmi widget!

First Name *

Last Name *

Email

Phone

Country

State

City

Street

Zipcode

Are you, you?
PRESS HERE TO CONTINUE 

